

IMPROVED

REENTRY EDUCATION

TEMPLATES

PROGRAM ASSESSMENT TEMPLATE

As correctional and reentry education programs develop, changes to partners will happen, new programming opportunities will occur, and opportunities to scale will emerge. These changes can also present challenges to quality and capacity. This template can serve as a guide for program assessment and a way to keep an eye on quality as new programming takes place.

The four-point scale to **assess progress or readiness** is based on the following definitions:

1. **Initiation Phase:** The team has discussed this element but has not started planning.
2. **Planning Phase:** The team is engaged in a planning process to agree upon the steps necessary to move forward.
3. **Implementation Phase:** The team has completed planning and is in the process of implementing strategies.
4. **Sustain/Enhance Phase:** Strategies have been fully implemented. The team is managing for sustainability and further enhancement of this indicator.

The **priority for action** on any indicator can be ranked as high, medium, or low by circling A, B, or C (respectively) in the far right column.



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Key Component

<i>Please indicate the phase of implementation and level of priority for each of the key indicators listed.</i>	Initiation Phase	Planning Phase	Implementation Phase	Sustain/Enhance Phase	Priority for Action
Program Design <i>(Consider: intake and assessment within correctional setting; educational services and programming in correctional facilities; transition supports prior to, upon, and after release; and education and/or training services for the target population in the community)</i>					
1.	1	2	3	4	A B C
2.	1	2	3	4	A B C
3.	1	2	3	4	A B C
4.	1	2	3	4	A B C
Program Capacity <i>(Consider: capacity to deliver in corrections education and services, capacity to provide transitional supports, intake and assessment capacity, capacity for education and training services in the community, and capacity to deliver reentry supports)</i>					
5.	1	2	3	4	A B C
6.	1	2	3	4	A B C
7.	1	2	3	4	A B C
8.	1	2	3	4	A B C

Key Component

<i>Please indicate the phase of implementation and level of priority for each of the key indicators listed.</i>	Initiation Phase	Planning Phase	Implementation Phase	Sustain/Enhance Phase	Priority for Action
Partner Capacity <i>(Consider: operational and organizational capacity, resources, expertise, and capacity to provide services and scale programming)</i>					
1.	1	2	3	4	A B C
2.	1	2	3	4	A B C
3.	1	2	3	4	A B C
4.	1	2	3	4	A B C
Data and Research Capacity <i>(Consider: data sharing between partners, data collection and analysis, and research and program evaluation for program improvement)</i>					
5.	1	2	3	4	A B C
6.	1	2	3	4	A B C
7.	1	2	3	4	A B C
8.	1	2	3	4	A B C

Adapted from the Workforce Data Quality Initiative *Readiness Assessment Tool*, Developed by the Social Policy Research Associates